

RESEARCH VOLUNTEER

The Bishop's Palace collection is a mixed collection of furniture, paintings, sculpture, prints, silver, books, archaeological artefacts, and archival material. It has not been collected in a systematic way. The collection reflects the occupation of the Palace by the different Bishops, their families and staff. A proportion of the items in the collection have been acquired or commissioned due to need, such as the table in the Entrance Hall, or altar furniture in the Chapel.

<i>Title</i>	Research Volunteer
<i>Report to</i>	Katy Love – Property and Collection Manager
<i>Key internal contacts</i>	Siobhan Goodwin – Community Engagement Manager Gemma Palmer – Community Engagement Assistant Rosemary Cooke – Palace Research Volunteer Archive volunteer team
<i>Purpose of role</i>	To research themes for interpretation of each room of The Bishop's Palace to tell the story of The Palace's history and heritage.
<i>Key tasks – What the Palace Trust expects from the Collections Volunteer (cataloguing)</i>	<p>Doing the role</p> <ul style="list-style-type: none"> Using a variety of online records databases, and from time-to-time visiting archive and records offices in person to enhance our knowledge and understanding across a variety of subjects and themes linked to The Bishop's Palace. Working alongside The Bishop's Palace archive volunteer team. Writing detailed reports about specific subjects when new information is uncovered – this could link to previous Bishop's/residents/workers, to the architecture of the building, to the development of the site as a whole. The research subjects will be varied. To support with research projects linked to The Bishop's Palace extensive, ongoing interpretation project. <p>Engaging our Visitors Be an advocate for the work of the Bishop's Palace and promote additional services such as venue hire, the Bishop's Table and the shop, as well as other ways of getting involved (e.g. volunteering and fundraising).</p> <p>Confidentiality All office-based Palace Trust volunteers are requested to sign a confidentiality agreement in relation to Palace Trust matters.</p>