

The Bishop's Palace Group Booking Form



The Bishop's Palace

WELLS · SOMERSET

Your Contact Details

Title		First Name		Surname	
Name of your group					
Address					
Postcode					
Telephone Number			Mobile Number		
Email					

Your Visit

Date of visit*		Arrival time*	
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*Subject to availability

Admission	No. of Tickets	Price per person	Total Cost*
Individual admission – Adult		£	£
Individual admission – child (5-18 years)		£	£
Coach Driver/Tour Operator		Free	Free
Group leader (groups 20+) 1 per group		Free	Free

*Admission to be paid in full on arrival on the day of your visit

Please let us know if anyone in your group has any access requirements	
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Would you like a guided tour during your visit?			Yes		No	
If yes please select one tour for your whole group and a time						
Palace Grounds Tour		Palace Building Tour		Horticulture at the Palace		Time*

*Subject to availability

How did you hear about us?		WI Magazine		Other Magazine (please specify below)	
Group Leisure		Garden Talk		Other (please specify below)	
Palace Brochure		Website		Word of mouth	

Please return this completed form to: Group Bookings, The Bishop's Palace, Wells, Somerset BA5 2PD
 Email: info@bishoppalace.org.uk Tel: 01749 988111

The Bishop's Palace Group Booking Information

Catering

The Bishop's Table, our onsite café, is open daily for refreshments during your group visit. The Bishop's Table offers a selection of drinks, cakes, sandwiches and meals, and has seating both inside the café and on the patio...overlooking the Palace and the Croquet Lawn. There is no need to book, just pop in for your refreshments during your visit.

For large groups (40 – 100 people), you may be able to book a private room for your whole group in our medieval, vaulted Undercroft. Catering options and prices for large parties are available upon request.

Booking information

We ask that groups book at least one month in advance to ensure that we can offer you the best possible experience. You may wish to telephone to enquire about available dates and make a provisional booking. Groups booking must be a minimum of 10 people, there is no maximum number.

To confirm a booking please complete and return the booking form to:

Info@bishoppalace.org.uk

Group Bookings, The Bishop's Palace, Wells, Somerset BA5 2PD

Payment and Confirmation

All bookings require a booking form to be completed. Your booking will be confirmed by email or post 3 weeks prior to your visit. Final numbers for admission should be confirmed at least 7 days prior to your visit.

Payment is required on the day of your visit. A single payment is necessary for the entire group to qualify for group rates.

Payment for admission should be made in a single payment on arrival by cash, card or a cheque made payable to The Palace Trust.



The Bishop's Palace is managed by a charity, The Palace Trust. Your group visit makes a direct contribution towards the running costs, conservation and development of this 800 year old site, and helps keep the Palace open for all to enjoy.